

YUOK TRIBE-JOB DESCRIPTION
Avian Point Count Technician III

Job Title:	Avian Point Count Technician III	Job Grade	5/6
Department	Fisheries/Wildlife/Environment	Location	Weitchpec
Reports To:	Biologist I, II, or Senior or Department Director	FLSA Status	Non Exempt
ALL HIRING IS SUBJECT TO THE YUOK TRIBE'S HIRING PREFERENCE			
Salary Range	\$15.91-\$23.06		

POSITION SUMMARY:

This position assists the Tribe's Wildlife and Environment Program personnel in the field of wildlife biology, primarily conducting avian point counts associated with proposed habitat restoration and monitoring. This is essentially a field position, with associated data entry and other office tasks. The position requires early-morning work and may require some weekend work.

Survey sites are scattered throughout the lower-Klamath River watershed on tribal lands on and near the Yurok Indian Reservation. Travel times are typically 2-3 hours or more from Arcata; a secure campsite with facilities closer to the study area will be provided.

A typical work day will involve an hour or so of travel time from the campsite to arrive at the day's survey site at sunrise. Point counts will run for about four hours, after which the technician may be required to scout the next day's site, analyze vegetation, do data entry, or perform other assigned tasks.

This is expected to be a seven-week position (late April-mid June).

DUTIES AND RESPONSIBILITIES:

1. Conduct avian point counts following established protocol.
2. Operate and maintain 4WD trucks to reach remote survey locations.
3. Record field data and observations and maintain complete and accurate records at all times.
4. Hike up trails or creeks and carry supplies.
5. Keep (a) neat and orderly workplace, office space, vehicles, and storage areas.
6. Enter data into computers using Access, Excel, or other databases and provide QA/QC data review as needed.
7. Maintain all tribal program equipment and other gear related to field activities.
8. Cooperate with other agencies and tribes and interact with the general public in a professional manner.
9. Assist with various administrative duties such as completing purchase requests and vehicle mileage forms, travel planning and processing, performing timesheet QA/QC, conducting equipment inventories, and others as required.
10. Reconcile programmatic financial data with Fiscal Department records and coordinate resolution of any disparity as appropriate.
11. Perform other duties as required to meet the needs of the organization.

SUPERVISORY RESPONSIBILITIES:

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The employee may be required to supervise a Wildlife Technician I or II, interns, and/or volunteer. However, it is highly unlikely that this position will include any supervisory responsibility.

DESIRABLE QUALIFICATIONS:

1. Skill in written and oral expression.
2. One year of experience entering, analyzing, and presenting data requiring a minimum of review and editing.
3. Ability to organize and implement sound plans, procedures, and schedules.
4. Outdoor experience and skills including map and compass navigation.
5. Rescue Training, CPR certification, and/or First Aid Certification.

MINIMUM QUALIFICATIONS:

1. Ability to work independently with minimal supervision.
2. Ability to work safely and comfortably alone in a remote backcountry setting.
3. Ability to operate a 4WD truck on rough terrain.
4. Ability to hike in steep terrain with dense vegetation including poison-oak.
5. Ability to navigate to survey points by truck or on foot.
6. Ability to identify all breeding bird species in the study area by sight and sound, including call notes.
7. Ability to keep accurate, detailed, legible field records and enter data using standard Microsoft Office software.
8. Ability to remain focused for long periods, often under uncomfortable conditions.
9. Ability to follow instructions and protocols and make sound, independent decisions.
10. Ability to engage with Tribe members and represent the Tribe in a professional manner.
11. Licensed, with the ability to drive legally and insurable with the Yurok Tribe's auto insurance.
12. Familiarity with basic Microsoft Word and Excel functions.

EDUCATION/EXPERIENCE:

G5: Experience conducting basic wildlife surveys, habitat mapping, and solo field activities. High-school graduation or equivalent and two years of specialized experience in the Wildlife field or related at the next lower grade level or two years of course study above high school in Natural Resources, Wildlife Biology, or Wildlife Management with one year of special experience at the next lower grade level.

G6: Experience conducting basic wildlife surveys, habitat mapping, and solo field activities. Three years of course study above high school in Natural Resources, Wildlife Biology, or Wildlife Management with one year of specialized experience equivalent to the next lower grade level.

Equivalent combinations of education and experience are qualifying for both grade levels.

CONDITIONS OF EMPLOYMENT:

