



YUROK TRIBE
REQUEST FOR PROPOSAL
Local Food Purchase Assistance Program

Yurok Tribe
190 Klamath Blvd.
Klamath, CA 95548

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Dear Local Food Producers;

The Yurok Tribe (the "Tribe") is seeking to contract with **Local Food Producers to provide produce, nuts, meats, seafood, and other minimally processed foods at a minimum contract amount of \$5,000 up to a maximum; as agreed upon by both parties (ending September 30, 2025).** Technical questions or requests for clarification shall be directed, in writing, to the email address below. The Tribe's responses to a proposer's question(s) will be provided via return email only to the proposer asking the question(s), and not shared with other respondents.

- Name: Julia McCovey
- Company: Yurok Tribe
- Address: PO Box 1027
- City, State, Zip: Klamath, CA 95548
- Telephone: 707-482-1350
- Email Address: jmccovey-ferris@yuroktribe.nsn.us

1. General Information

Key Dates:

The following table outlines the Tribe's key dates and events in this RFP process:

Date	Event
06/14/24	RFP is Available
06/17/24-6/30/24	Questions and Answer Period
07/03/24	Deadline for receipt of proposals to the Tribe's Office
07/08/24-7/12/24	Oral interviews with selected respondents
7/12/24	Selection completed/contract negotiations begin

2. Rules Governing Proposals

Confidentiality:

The content of all proposals will be kept confidential throughout the selection process and afterward. Copies of any proposal will not be shared with other respondents.

Late Submissions:

Proposals not received prior to the date and time specified will not be considered and will be returned to the proposer unopened.



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Acceptance / Rejection of Submittal:

The Tribe reserves the right to reject any or all responses to this RFP, to waive minor irregularities in any proposal or in the RFP procedures, and to accept any proposal presented which meets or exceeds these specifications and which is deemed to be in the best interests of the Tribe. However, the requirements for timelines shall not be waived.

Proposal Evaluation:

A committee of individuals representing the Tribe will perform the evaluation of all proposals. Following this evaluation process, the committee may elect to ask certain respondents to complete an oral interview before the committee. The interview's purpose is to allow selected Local Food Producers expansion and discussion of their written responses.

Oral Interviews:

Oral interviews are provided at the sole discretion of the Tribe and are for the purposes of allowing the Tribe to broaden their understanding of selected respondents.

Final Selection:

The final selection of the successful respondent(s) is scheduled to be completed by **7/12/24**. The successful respondent(s) will assume their responsibilities when the contract is fully executed.

3. Selection Criteria

- Contracts will be awarded to those who are deemed most advantageous to the Tribe, with consideration of the Tribe's policies of Indian preference and TERO.
- Ability to meet the needs of the project as outlined in Section 4—Project Description.
- Preference will be given to locally grown and sustainable food producers.
- Local foods—must be grown or obtained within the state of California and within a 200-mile radius of the Yurok Reservation.
- Ability to meet standards for food purchasing tracking including total spent and/or pounds purchased.

4. Project Description

The Yurok Tribe Environmental Department (YTED) Food Sovereignty Program's mission is to make traditional foods and fresh, local foods available to all Yurok Tribal members. Tribal members residing within the boundaries of the reservation and within the seven districts are considered food



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insecure, most living in a food desert. We will prioritize purchasing fruits and vegetables and other applicable local foods. We will prioritize purchasing foods from Yurok producers, followed by other indigenous producers and other BIPOC producers, with all other local producers being considered to meet these purchasing and distribution goals. Fresh produce (seasonal fruit and vegetables) will be procured at fair market value or at a rate agreed upon by both parties at a minimum of **\$5,000 and a maximum agreed upon by both parties**. Instructions for delivery or pickup will be discussed in the contract agreement. The length of the contract will span through September 30th, 2025, or more, depending on funding.

5. Response Format

- a) Letter of Interest (1 page max)
- b) Product Listing with prices/pound (1 page max)
- c) Quality Control & Food Purchase Tracking (1 page)
- d) Signatures of Representatives

6. Evaluation of Criteria

The proposals will be evaluated based on the following criteria and point ranges:

Evaluation Criteria	Points
Cost	0-20
Native American preference	0-10
Local Producer	0-10
Met all proposal requirements in Request for Proposal	0-10
Total:	0-50